

Opt Out of Accessing Counseling Center Records  
on Wellness, Health, and Counseling Services Portal

UCI Counseling Center is legally required to make your relevant clinical notes available to you on the Wellness, Health and Counseling Services (WH&CS) student portal, except under certain conditions. One of the conditions is when you choose to opt out of this access. You may choose to opt out of having portal access to particular notes or all of your Counseling Center notes.

If you opt out of records access through the portal, you will not have the immediate access to your records that you would through the portal. You will still be able to request access to your records, but the request may take up to 15 business days to fulfill.

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By completing this form, I am requesting that the Counseling Center withhold my Counseling Center records from being posted on the Wellness, Health and Counseling Portal. I am aware that I may revoke this request in writing at any point in the future.

I request that my Counseling Center notes on the following specific dates are withheld from the WH&CS portal \_\_\_\_\_

I request that all of my Counseling Center notes are withheld from the portal.

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

